

**Medication at School**

Under normal circumstances medications, including oral, topical, eye, ear, and nasal, should be dispensed before and/or after school hours under supervision of the parent or guardian.

If a student must receive medication from an authorized staff member, the parent must submit a written authorization accompanied by a written request from a licensed health professional (LHP) with prescriptive authority. If the medication will be administered for more than fifteen consecutive days, the prescriber must also provide written, current and unexpired instructions for the administration of the medication.

The superintendent and/or designee shall establish procedures for:

1. Training, delegation and supervision of staff members in the administration of all medications to students by a registered nurse.
2. Designating staff members who may administer medication to students.
3. Obtaining a signed and dated parental/guardian and LHP with prescriptive authority authorization for the administration of all medications, including instructions if the medication is to be given for more than fifteen (15) days.
4. Storing medications in a locked or limited access area.
5. Maintaining records pertaining to the administration of medications.
6. Permitting, under limited circumstances, students to carry and self-administer medications necessary to their attendance at school.

The use of injectable medications for the treatment of anaphylaxis is covered in Keller School District Policy 3420 and Keller School District Procedure 3420 P.

Medications including suppositories, and/or non-emergency injections, may NOT be administered by school staff other than by registered or licensed practical nurses. Non-oral diabetic medications may not be delegated to non-licensed school staff by the school district's registered nurse. Keller School District Policy and Procedure 3415, Accommodating Students with Diabetes, addresses the administration of medications and treatments for students with a parent designated adult (PDA).

If the district decides to discontinue administering a student's medication, the superintendent or designee must provide notice to the student's parent/guardian orally and/or in writing prior to the discontinuance. There shall be a valid reason for the

discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

Legal References:	RCW 28A.210.260	Administration of medication - Conditions
	RCW 28A.210.270	Administration of Medication – Immunity from Liability
	RCW 28A.210.383	Anaphylaxis – Policy Guidelines Procedures – Report
	WAC 392-380	Life-Threatening Health Condition

**Cross References:**

Policy 3418	Emergency Treatment
Policy 3419	Self-Administration of Asthma and Anaphylaxis Medications

**Management Resources:**

<i>Policy and Legal News</i> , November 2013	Discretionary new “EpiPen” law allows districts to stock and administer their own supply of epinephrine auto injectors
<i>Policy News</i> , August 2012	Anaphylaxis Prevention and Response
<i>Policy News</i> , February 2009	Anaphylaxis Prevention Policy Required
OSPI, March 2009	Guidelines for the Care of Students with Anaphylaxis

**Adoption Date: 01/25/17**

1<sup>st</sup> Reading: 12/19/16

2<sup>nd</sup> Reading: 01/25/17